

Discounts for members of large families on undergraduate and master's degree programmes

1. These are granted each academic year to enrolled students who are listed on a large family card or certificate, subject to the following conditions:
 - the card must be valid on the day each student completes their enrolment
 - The card must be presented when enrolling at the University for the first time; in subsequent academic years, it only needs to be presented again if it has expired or if the circumstances have changed (for example, if the category has changed)
 - All those included on the same large family card form a family unit for the purposes of calculating these reductions in each academic year
 - Non-residents in Spain may also qualify for the discount if they meet the same conditions (the student must be under 25 on the day of enrolment, unless they are the head of the household); to do so, they must provide birth certificates for all siblings under 25 and prove that they are studying
 - The benefit also extends to parents who enrol at the University
2. These are granted for undergraduate and master's degree programmes; ecclesiastical studies and courses at the IESE Business School are excluded from these regulations
3. The discount is a fixed amount for each new credit enrolled in, which is published for each academic year in the enrolment information, and is approximately as follows:
 - Large families general category:
 - 8% for the first child (or member of the group) enrolled
 - 25% for the second
 - 50% for the third and following children
 - Large families special category:
 - 16% for the first child (or member of the group) enrolled
 - 25% for the second
 - 50% for the third and following children
4. The reduction is calculated for each academic year, based on the number of family members enrolled at the University of Navarra during that academic year on official undergraduate or postgraduate degree programmes, who are listed on the large family card.
5. The status of family members is determined by the year in which they enrolled at the University of Navarra on the degree programmes for which this reduction is granted. If several members enrol in the same academic year, the highest discount applies to the one undertaking the degree programme with the higher tuition fees per credit. If they are studying degree programmes in which the value of a credit is the same, they must choose which of the siblings is eligible for the highest discount; this choice cannot be changed afterwards.
6. To qualify for the discounts on a course, all members of the group must be enrolled at the University of Navarra for a minimum of 36 credits (new or repeated) in that academic year and must pay the relevant fees for that year, whether for an undergraduate or postgraduate degree. Students who do not reach this number may

receive the minimum reduction for each category, but they will not be considered when calculating the reduction applicable to the other members of the group, nor will they receive any reduction to which they might otherwise be entitled due to having more siblings enrolled.

7. The reduction applies only to newly enrolled credits, including credits recognised for activities. It does not, therefore, apply to repeated credits, nor to credits that have been validated or recognised, nor to those resulting from a transfer of academic records.
8. This reduction cannot be combined with any other reduction, except for that granted for honours grades obtained in the previous academic year at this University, in the same degree programme; nor does it apply if the student is awarded a preferential rate. Those entitled to another reduction or to the preferential rate must choose one or the other. Nor does it accumulate with the University of Navarra's grant scheme. It does, however, accumulate with the tuition fee grant from the Ministry of Education and the Basque Government.
9. Any changes to the enrolment of any member of the family group, once enrolment has been finalised, will require the enrolment fees for all members to be recalculated if such changes result in a variation in these conditions. Such changes occur when any member extends, reduces or cancels their previously confirmed enrolment. As a result, a member of the family group may be required to pay, in full or in part, the amount of the reduction initially calculated.
10. If any member of the group changes degree programme, or starts another after completing one, they retain their position within the group and, consequently, the percentage reduction. The same applies if they return after temporarily interrupting their studies.
11. If any of them are studying for several degrees at the same time, they will receive the same reduction on all of them, which will be the one applicable to them based on their position within the family unit.
12. These regulations apply only to undergraduate and master's degree programmes, as well as to the International Foundation Programme. For all other courses offered by the University (PhD programmes, in-house courses, ecclesiastical studies, etc.), please check the relevant regulations regarding enrolment.
13. Practical criteria for obtaining reduced fee:
 - The applicable reduction is applied to each member of the family group when they enrol for that academic year, and they then pay the resulting tuition fees
 - This reduction is determined on the basis of the family details available at that time, considering enrolment figures from the previous academic year; it is assumed, for example, that all members of the household will continue their studies at the University in the new academic year
 - if there are any changes compared with the previous academic year (for example, if a student has completed their studies), or if a student enrolls for fewer than 36 credits, or in any other circumstances that have not been considered, these must be reported when completing the enrolment process, so that the fee can then be calculated correctly

- Discounts are applied when enrolment is finalised, but are not definitively granted until, after the enrolment period has ended, it has been verified that all the conditions for obtaining them have been met – if there is then any difference from the previous calculation, the student will be notified and will have one month to pay the difference or receive a refund.
- Students who do not reside in Spain, and who therefore cannot obtain the large family certificate granted by the Spanish authorities to their residents, may prove that they are in a comparable situation by providing the birth certificates of all their siblings (including their own).