



Universidad
de Navarra

ISSA
SCHOOL OF APPLIED
MANAGEMENT

#PassionFor Management

**FACT SHEET
2023-2024**

UNAV.EDU/ISSA

#ManagementIsEverywhere

ISSA School of Applied Management is a pioneer faculty in Spain providing university training to work in the management field both locally and internationally. Today we offer a trilingual program where 50+ partners make this possible. With a strong international character and humanistic perspective, we strive to develop professionals for the future. Established in 1963, we are the only University that offers a Bachelor degree in the field of Applied Management. More than 3.300 students passed through the ISSA classrooms and they work in all professional levels and industries.

GENERAL INFORMATION

University Name
Universidad de Navarra

University Website
www.unav.edu

School Website
www.unav.edu/issa

Contact information
ISSA School of Applied Management
Universidad de Navarra
31009 Pamplona (Spain)
Telephone: +34 948 425 634
international-issa@unav.es

01 DEADLINES AND PROCEDURES

NOMINATION DEADLINE
Fall Semester & Full Year
April 1st, 2023

Spring Semester
September 15th, 2023

→ Nominations have to be submitted online through a link which will be sent to all partners Institutions.

APPLICATION DEADLINE
Fall Semester & Full Year
May 1st, 2023

Spring Semester
October 15th, 2023

APPLICATION PROCEDURES
Application materials and information will be sent by the International Relations Office of the ISSA School of Applied Management directly to the nominated student.

APPLICATION DOCUMENTS
The application guide as well as a video miUNAV tutorial is available here.

<https://www.unav.edu/web/issa-school-of-applied-management/estudiantes/programas-de-intercambio/incoming>

02 LANGUAGE OF INSTRUCTION

LANGUAGE OF INSTRUCTION
English and Spanish

LANGUAGE REQUIREMENTS
An official test score must be submitted in the application, or a letter from your University verifying your level. Although it is best to have more, the minimum requirements are:

- For taking classes in English - B2 Level.
- For taking classes in Spanish - B2 Level.

FRENCH OR GERMAN
During your study period at ISSA it is possible to take French and/or German lessons to improve your language level as part of the exchange program.

SPANISH LESSONS (ILCE)
Spanish Language Courses are available for exchange students during the semester.

<https://www.unav.edu/web/instituto-de-lengua-y-cultura-espanolas/estudios/programa-de-espanol>

Intensive Spanish Summer Course in August (optional)
The cost is not included in the exchange agreement.

03 IMPORTANT TERM DATES

FALL 2023
September 4th - December 21st, 2023

Exams
December 5th - 21st, 2023

Orientation Days Begin
August 31st, 2023

SPRING 2024
January 8th - May 19th, 2024

Exams
April 29th - May 19th, 2024

Orientation Days Begin
January 8th, 2024

MAKE UP EXAMS
June 7th - 29th, 2024

VACATIONS
Winter/Christmas
December 22nd, 2023 - January 5th, 2024

Spring/Easter
March 25th - April 6th, 2024

FACTS & FIGURES

#1

THE UNIVERSITY OF NAVARRA IS THE ONLY UNIVERSITY IN SPAIN TO OFFER A BACHELOR DEGREE IN APPLIED MANAGEMENT.

#1

THE UNIVERSITY OF NAVARRA COUNTS THE HIGHEST EMPLOYABILITY RATE IN SPAIN, ACCORDING TO THE QS EMPLOYABILITY RANKING.

#3

THE UNIVERSITY OF NAVARRA HAS BEEN HONOURED AS THE 3RD BEST UNIVERSITY IN EUROPE IN TEACHING, BY THE TIMES HIGHER EDUCATION EUROPEAN TEACHING RANKING.

26%

OF STUDENTS AT THE UNIVERSITY OF NAVARRA ARE INTERNATIONAL STUDENTS.

35%

OF THE ISSA FACULTY CONSISTS OF INTERNATIONAL PROFESSORS.

600+

EXCHANGE STUDENTS COME ANNUALLY TO OUR CAMPUSES.

ORIENTATION

The International Relations Office of the University of Navarra will host orientation activities for all international students (campus tour, visit to the library and other facilities, explore the city of Pamplona and a trip to San Sebastián). Additional activities and trips are organized throughout the year.

04 LEARNING EXPECTATIONS

PROJECT BASED LEARNING

ISSA implements a new learning methodology in which students acquire an active role that favors academic motivation. Students, organized in teams, carry out a project every semester at a collaborating company.

CLASS FORMATS

- Project Based Learning
 - Lecture/Discussion courses
 - Exams, Personal Dissertations and Oral Presentations
-

ATTENDANCE

Attendance is mandatory and often taken into account for the final grade.

ACADEMIC WORKLOAD

- 24 ECTS - Total minimum
 - 30 ECTS - Total maximum
 - 18 ECTS - Minimum from ISSA School of Applied Management
 - 12 ECTS - Maximum from outside ISSA School of Applied Management
 - Overlapping schedules are not allowed
-

GRADING

Grades range from 0-10, with 10 as the highest grade, and 5 as the passing grade.

Pass = 5, Good = 6-7,
Very Good = 8, Excellent = 9,
Honors = 10

EXAMINATIONS

Midterm Examinations are common, Final Examinations standard.



05 PERSONAL APPROACH

BUDDY PROGRAM

There is a buddy program available for all of the exchange students at ISSA School of Applied Management. The online registration form and additional information will be sent to all exchange students who are accepted to ISSA.

ACADEMIC MENTORING

Students are given academic advisement throughout the semester. Professors are available during office hours. Tutors and extra assistance can be arranged.

INTERNATIONAL RELATIONS SERVICE

Head of International Relations

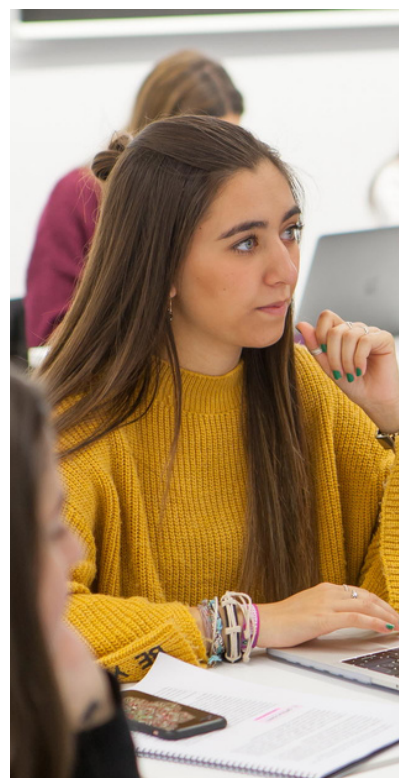
Mr. Antonio María Fernández
amfernandez@unav.es

International Coordinator

Mrs. Idurre Iturralde
idurrei@unav.es

General Contact

international-issa@unav.es



STUDENT SERVICES & LIVING COST

STUDENTS SERVICES AVAILABLE

Health Insurance, Mandatory Insurance

Students must have adequate coverage before arrival.

Students must provide proof of health insurance. This is the responsibility of the student.

The University of Navarra provides health insurance coverage for students.
www.unav.edu/alumnos/international-students/healthcare

Accommodations

The University of Navarra Housing Office provides information and advice about the different types of housing available. However, each student is responsible for making their own housing arrangement.

International Student Services

The International Relations Office of the University of Navarra hosts events through the semester and is available to assist students with their diverse needs.

www.unav.edu/web/relaciones-internacionales

Student resources

www.unav.edu/estudiantes/recursos/internacional

Computer services

All students are given an e-mail address, Wi-Fi access, and personal access numbers and passwords for all campus computer labs.

On-Campus Facilities

Cafeterias in all buildings, University Hospital, Sports Complex, Libraries and Reading Rooms, and Copy Centers are available.

Museum

The University of Navarra Museum is an international center of creative and artistic reflection and interdisciplinary research and teaching.

Spiritual Support

The University of Navarra offers a Chaplaincy service for all students and staff members. International students are welcome to contact Fr. José Alviar jalviar@unav.es.



UNAV.EDU/ISSA



@ISSAUNAV



Universidad
de Navarra

ISSA
SCHOOL OF APPLIED
MANAGEMENT