

A woman with long brown hair and glasses, wearing a black blazer over a white shirt, is gesturing with her hands while speaking to two other people. On the left, a man in a dark blue suit is partially visible. On the right, a woman with long, wavy brown hair is also partially visible. They appear to be in a professional or academic setting, possibly a meeting or presentation. In the background, there is a white wall with some text and a yellow poster.

UNIVERSIDAD DE NAVARRA

ISSA School of Applied Management

**FACT SHEET
2024-2025**

UNAV.EDU/ISSA

#ManagementIsEverywhere

ISSA School of Applied Management is a pioneer faculty in Spain providing university training to work in the management field both locally and internationally. Today we offer a trilingual program where +50 partners make this possible. With a strong international character and humanistic perspective, we strive to develop professionals for the future. Established in 1963, we are the only University that offers a Bachelor degree in the field of Applied Management. More than 3.300 students passed through the ISSA classrooms and they work in all professional levels and industries.

GENERAL INFORMATION

University Name
Universidad de Navarra

University Website
www.unav.edu

School Website
www.unav.edu/issa

Contact information
ISSA School of
Applied Management
Universidad de Navarra
31009 Pamplona (Spain)
Telephone: +34 948 425 634
international-issa@unav.es

01 DEADLINES AND PROCEDURES

NOMINATION DEADLINE

Fall
April 1st

Spring
September 15th

→ Nominations have to be submitted online through a link which will be sent to all partners Institutions.

APPLICATION DEADLINE

Fall
May 2nd

Spring
October 15th

APPLICATION PROCEDURES

Application materials and information will be sent by the International Relations Office of the ISSA School of Applied Management directly to the nominated student.

APPLICATION DOCUMENTS

The application guide as well as a video miUNAV tutorial is available here.

www.unav.edu/issa-incoming

02 LANGUAGE OF INSTRUCTION

LANGUAGE OF INSTRUCTION

English and Spanish

LANGUAGE REQUIREMENTS

An official test score must be submitted in the application, or a letter from your University verifying your level. Although it is best to have more, the minimum requirements are:

- For taking classes in English - B2 Level.
- For taking classes in Spanish - B2 Level.

FRENCH OR GERMAN

During your study period at ISSA it is possible to take French and/or German lessons to improve your language level as part of the exchange program.

SPANISH LESSONS (ILCE)

Spanish Language Courses are available for exchange students during the semester.

Intensive Spanish Summer Course in August (optional)

The cost is not included in the exchange agreement.

03 IMPORTANT TERM DATES

FALL 2024

September 2nd -
December 19th 2024

Exams

December 2nd - 19th 2024

Orientation Days Begin

August 29th - 30th 2024

Expected Arrival Date

August 28th 2024

SPRING 2025

January 6th - May 27th 2025

Exams

April 28th - May 17th 2025

Orientation Days begin

January 7th 2025

Expected Arrival Date

January 6th 2025

MAKE UP EXAMS

June 8th - 30th 2025

VACATIONS

Winter/Christmas

December 20th 2024-
January 7th 2025

Spring/Easter

April 14th - April 25th 2025

FACTS & FIGURES

#1

THE UNIVERSITY OF NAVARRA IS THE ONLY UNIVERSITY IN SPAIN TO OFFER A BACHELOR DEGREE IN APPLIED MANAGEMENT.

#1

THE UNIVERSITY OF NAVARRA COUNTS THE HIGHEST EMPLOYABILITY RATE IN SPAIN, ACCORDING TO THE QS EMPLOYABILITY RANKING.

#3

THE UNIVERSITY OF NAVARRA HAS BEEN HONOURED AS THE 3RD BEST UNIVERSITY IN EUROPE IN TEACHING, BY THE TIMES HIGHER EDUCATION EUROPEAN TEACHING RANKING.

29%

OF STUDENTS AT THE UNIVERSITY OF NAVARRA ARE INTERNATIONAL STUDENTS.

35%

OF THE ISSA FACULTY CONSISTS OF INTERNATIONAL PROFESSORS.

600+

EXCHANGE STUDENTS COME ANNUALLY TO OUR CAMPUSES.

ORIENTATION

The International Relations Office of the University of Navarra will host orientation activities for all international students (campus tour, visit to the library and other facilities, explore the city of Pamplona and a trip to San Sebastián). Additional activities and trips are organized throughout the year.

04 LEARNING EXPECTATIONS

PROJECT BASED LEARNING

ISSA implements a new learning methodology in which students acquire an active role that favors academic motivation. Students, organized in teams, carry out a project every semester at a collaborating company.

CLASS FORMATS

- Project Based Learning
- Lecture/Discussion courses
- Exams, Personal Dissertations and Oral Presentations

ATTENDANCE

Attendance is mandatory and often taken into account for the final grade.

ACADEMIC WORKLOAD

- 24 ECTS - Total minimum
- 30 ECTS - Total maximum
- 18 ECTS - Minimum from ISSA School of Applied Management
- 12 ECTS - Maximum from outside ISSA School of Applied Management
- Overlapping schedules are not allowed

GRADING

Grades range from 0-10, with 10 as the highest grade, and 5 as the passing grade.

Pass = 5, Good = 6-7,
Very Good = 8, Excellent = 9,
Honors = 10

EXAMINATIONS

Midterm Examinations are common, Final Examinations standard.



05 PERSONAL APPROACH

BUDDY PROGRAM

There is a buddy program available for all of the exchange students at ISSA School of Applied Management. The online registration form and additional information will be sent to all exchange students who are accepted to ISSA.

ACADEMIC MENTORING

Students are given academic advisement throughout the semester. Professors are available during office hours. Tutors and extra assistance can be arranged.

INTERNATIONAL RELATIONS SERVICE

Head of International Relations

Mr. Antonio María Fernández
amfernandez@unav.es

International Coordinator

Mrs. Idurre Iturralde
idurrei@unav.es

International Office

international-issa@unav.es



STUDENT SERVICES & LIVING COST

STUDENTS SERVICES AVAILABLE

Health Insurance, Mandatory Insurance

Students must have adequate coverage before arrival.

Students must provide proof of health insurance. This is the responsibility of the student.

The University of Navarra provides health insurance coverage for students.
www.unav.edu/alumnos/international-students/healthcare

Accommodations

The University of Navarra Housing Office provides information and advice about the different types of housing available. However, each student is responsible for making their own housing arrangement.

International Student Services

The International Relations Office of the University of Navarra hosts events through the semester and is available to assist students with their diverse needs.

www.unav.edu/web/relaciones-internacionales

Student resources

www.unav.edu/estudiantes/recursos-internacional

Computer services

All students are given an e-mail address, Wi-Fi access, and personal access numbers and passwords for all campus computer labs.

On-Campus Facilities

Cafeterias in all buildings, University Hospital, Sports Complex, Libraries and Reading Rooms, and Copy Centers are available.

Museum

The University of Navarra Museum is an international center of creative and artistic reflection and interdisciplinary research and teaching.

Spiritual Support

The University of Navarra offers a Chaplaincy service for all students and staff members. International students are welcome to contact Fr. José Alviar jalviar@unav.es.



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MANAGEMENT