

## University Access Card photo information

To get the University Access Card, the photo must be uploaded via the MyUNAV portal.

It is important to remember that this photo is the “official” photo and will be used in all the services and applications of the university, such as the access control system, virtual classroom (ADI), Academic Information Portal, etc.

The photo must be an image file with extension type jpg., png., gif, etc.

Pdf or doc format files are not valid.

The photo must be in colour taken against a clear background.

In so far as possible the photo should be square. It is better to avoid very wide or long photos to ensure correct proportions in printing to the card.

The photo must have an acceptable (not pixelated) resolution.

As a guide, see the following list of characteristics:

Dimensions: 300 x 300 pixels

Resolution: 72 dpi

Example photo file: example\_photo.jpg

See example below:

