Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff
among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information about the higher education institutions

Interinstitutional Agreement Partners					
Partner HEI 1	**Name of the institution (and department, where relevant)**			**SCHAC code**	**Erasmus code**
	UNIVERSIDAD DE NAVARRA, School of Communication			unav.edu	E PAM-PLON01
	Partner Contact Details				
	#	**Full Name**	**Email**	**Phone**	
	1	Anne Cassidy			
	2	Marga García Bajo			
Partner HEI 2	**Name of the institution (and department, where relevant)**			**SCHAC code**	**Erasmus code**
	University of Zurich			uzh.ch	CH ZURICH01
	Partner Contact Details				
	#	**Full Name**	**Email**	**Phone**	
	1	Schacher Afra			

Approvals Table			
SCHAC code	**Name**	**Email**	**Date**
unav.edu	C. Bielza	exchangeunav@unav.es	2023-12-18T13:41:15Z
uzh.ch	Schacher Afra		2023-12-18

Inter-Institutional Agreement

Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/01
Spring term [day/month]	09/15
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	05/01
Spring term [day/month]	10/15

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	**Contact phone**	**Websites for information**
exchangeunav@unav.es	+34948425600	https://www.unav.edu/estudiantes/programas-de-intercambio/incoming

Additional requirements Information		
Academic requirements		
ECTS completed	**Subject area (ISCED)**	**EQF level**
Requirement	**Details**	**Website**

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	**Description of infrastructure**	**Contact details**	**Website for information**
Insfraestructe	Not present		https://www.unav.edu/web/tantaka/unidad-de-atencion-a-personas--con-discapacidad

Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
alojamiento@unav.es	+34948425600	https://www.unav.edu/estudiantes/programas-de-intercambio/incoming#applying

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
exchangeunav@unav.es	+34948425600	https://en.unav.edu/students/procedimientos-de-inmigracion

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
exchangeunav@unav.es	+34948425600	https://en.unav.edu/students/resources#spain

Additional Information

Information on	Contact email	Contact phone	Website for information
Other useful information	exchangeunav@unav.es	+34948425600	https://www.unav.edu/estudiantes/programas-de-intercambio/incoming

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

Inter-Institutional Agreement

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	15/04
Spring term [day/month]	15/09
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	30/04
Spring term [day/month]	30/09

The institution will send its decision within 6 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	**Contact phone**	**Websites for information**
incoming@int.uzh.ch	0041 44 634 45 05	https://www.int.uzh.ch/en/in/program/erasmus/application.html

Additional requirements Information		
Academic requirements		
ECTS completed	**Subject area (ISCED)**	**EQF level**
Requirement	**Details**	**Website**
Academic	UZH recommends a minimum level of B2 (CEFR) in the language of instruction.	
German or English Literature and Linguistics	Students who intend to take courses in German or English Literature and Linguistic, must proof their proficiency at the level of C1 as defined by the Common European Framework of Reference for Languages (CEFR) in the respective language, if it is not their mother tongue.	https://www.ds.uzh.ch/de/studium/mobilitaet/incoming.html

English Literature and Linguistics	Students who are not enrolled in English Literature and Linguistics at their home university can only take lectures offered by the English Department	https://www.es.uzh.ch/en/stayabroad/inboundstudents/guidelineinbounds.html
Biology	Allocation to a Biology Block Course is subject to a selection process. Block Courses have a strictly limited capacity and since the number of students applying for the courses exceeds the number of places offered, block courses are closed to exchange students.	https://www.biologie.uzh.ch/de/Studium/Student-exchange/Incoming-(EN).html
Psychology	Only students who study Psychology as a major in their home university are allowed to take courses offered by the Department of Psychology	https://www.psychology.uzh.ch/en/studying/mobility/incoming.html
ETH	If students want to attend courses at ETH Zurich, they can book at most two courses and no more than one third of their overall ECTS points. Please be aware that the exams at ETH Zurich take place later than at UZH, namely in August (spring semester) and February (fall semester), which might cause problems for students who cannot stay in Zurich that long. Please keep in mind that students will be registered at ETH as an UZH student and, therefore, do not have the same privileges as an ETH exchange student. Also, as ETH is a different university, we cannot offer any administrative support.	https://www.int.uzh.ch/en/in/organization/studying.html#Courses

Inclusion and accessibility Information

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
The University of Zurich has the infrastructure to welcome students and staff with disabilities.	The University of Zurich has the infrastructure to welcome students and staff with disabilities.		http://www.disabilityoffice.uzh.ch/en.html
Available support services for people with:	**Description of infrastructure**	**Contact details**	**Website for information**

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incoming@int.uzh.ch	0041 44 634 45 05	https://www.int.uzh.ch/en/in/organization/living.html#Housing

Visa Information
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incoming@int.uzh.ch	0041 44 634 45 05	https://www.int.uzh.ch/en/in/organization/visa-entry.html

Insurance Information
The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incoming@int.uzh.ch	0041 44 634 45 05	https://www.int.uzh.ch/en/in/organization/arrival.html

Additional Information			
Information on	Contact email	Contact phone	Website for information
General	incoming@int.uzh.ch	+41 44 634 45 05	https://www.int.uzh.ch/en
Faculties	incoming@int.uzh.ch	+41 44 634 45 05	https://www.uzh.ch/about/faculties.html
Course catalogue	incoming@int.uzh.ch	+41 44 634 45 05	https://courses.uzh.ch

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.
[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Inter-Institutional Agreement

Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	**Sending SCHAC**	**Sending Department**	**EQF level**	**Start Academic Year**	**End Academic Year**
	uzh.ch		68	2022/2023	2028/2029
	Receiving SCHAC	**Receiving Department**	**Blended Mobility option**	**Number of Students**	**Total Months Per Year**
	unav.edu		NO	2	10

Subject Areas (ISCED)

#	Subject Area	Subject Area Clarification			
1	0320				

Language Skills

#	Language	Language Level	Subject Area	Subject Area Clarification
1	es	B2		
2	en	B2		

Inter-Institutional Agreement

	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	unav.edu	School of Communication	68	2022/2023	2028/2029
	Receiving SCHAC	**Receiving Department**	**Blended Mobility option**	**Number of Students**	**Total Months Per Year**
	uzh.ch		NO	2	10

2

Subject Areas (ISCED)

#	Subject Area	Subject Area Clarification
1	0320	

Language Skills

#	Language	Language Level	Subject Area	Subject Area Clarification
1	en	B2		
2	de	B2		

Student Mobility for Traineeships

Staff Mobility for Teaching

Staff Mobility for Training