

LIBRARY

2019/2020

Knowledge at your fingertips.
An entire service at your disposal.



- 14th CENTURY
- 15th CENTURY
- 16th CENTURY
- 17th CENTURY
- 18th CENTURY
- 19th CENTURY
- 20th CENTURY
- 21st CENTURY



Universidad
de Navarra

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**Knowledge at your fingertips,
an entire service at your disposal**



The Library of the University of Navarra places at the disposal of its users a collection of over one million volumes and a considerable number of electronic resources, with ample opening hours and installations endowed with suitable facilities for research and study.

These pages offer information of interest to users. More detailed information may be obtained by consulting the Library's Webpage: www.unav.edu/library

The most striking innovation in the academic year 2019-2020 is the extensive reform carried out in the area for students in the Main Library, which has been integrated into the same building in order to improve our services and facilities, as we show in this edition of the informative brochure.

On behalf of all who work in the Library of the University of Navarra, I wish to cordially greet those reading these pages, and to thank you in advance for any suggestions you may make to help us to continue to improve the services we offer.

Victor Sanz Santacruz
Director of Library Services





Remodeling work

Between July 2018 and April 2019 the lower level and ground floor of the Main Library were renovated.

New spaces have been created for individual study, collaborative work, comfortable reading and computer equipment.







Main Library

Monday - Saturday: 8 am - 9 pm.
Sunday: 10 am - 2 pm.

Main rooms:

- Research rooms
- Multipurpose room
- Study room
- Group work rooms
- Multimedia room
- Videoconference room
- Special collections room

It offers facilities for different users: areas for individual work or study and for group work.

It holds the printed resources for Humanities and Social Sciences and Law, as well as audiovisual materials, newspapers and special materials.

It contains the recommended bibliography for all courses, as well as a section of leisure reading material in both Spanish (PLC) and English (ENG).

Group work rooms

Online booking:
bit.ly/TrabajoGrupo



Science Library

Monday - Saturday: 8 am - 9 pm.
Sunday: 10 am - 2 pm.

Main rooms:

- Research room
- Study rooms
- Group work rooms
- Computer room

The first floor of the Science Library contains the Experimental and Health Sciences collections.

This library has the recommended bibliography for all academic courses and a section of leisure reading material in both Spanish (PLC) and English (ENG).

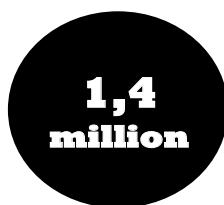


Architecture Library

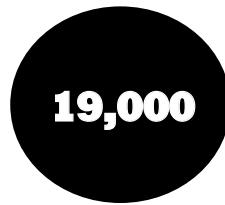
Monday – Friday: 8 am – 8 pm.
Saturday: 10 am – 2 pm.

On the ground floor of the School of Architecture is the room that holds books and journals about the Architecture and related areas.

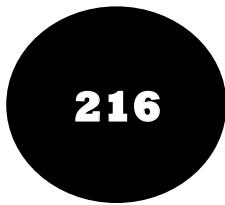




printed
books



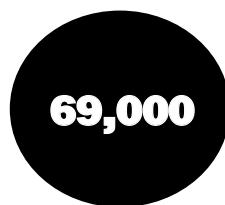
printed
journals



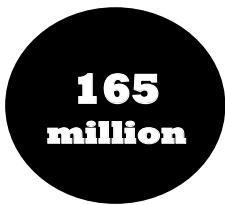
databases



electronic
books



electronic
journals



online scientific
articles

Search facilities and information access

Unika

Unika is a search engine that allows users to consult electronically formatted and printed documents found in the principal library information resources (Catalog, Sabio and Dadun) in a single search operation, together with other resources (databases, repositories, etc.).

<http://www.unav.edu/unika>

Catalog

This enables users to find resources throughout our collection: books, journals, audiovisuals, etc. It also allows users to call up publications and reserve them.

<http://innopac.unav.es>

Sabio

Sabio is the access portal to the Library's electronic resources: databases, e-journals and books. It provides access to the databases and to the full texts of e-journals.

<http://sabio.unav.edu>

The screenshot shows the Unika search interface. At the top, there is a navigation bar with links: UNIKA, LIBROS Y MÁS >, REVISTAS >, BASES DE DATOS >, DADUN >, and MIS ASIGNATURAS >. Below the navigation bar is a search form. The search bar contains the placeholder text "artículos de revista, libros y más". To the right of the search bar is a "BUSCAR" button. To the right of the search bar is a "Limita por tema:" dropdown menu set to "Multidisciplinar". Below the search bar are three radio buttons: "Palabra clave" (selected), "Título", and "Autor". To the right of these buttons is a checkbox labeled "Sólo Catálogo de la Biblioteca". At the bottom of the search form, there is a link "Unika | Unika (usuarios no unav) | Información sobre Unika".

Loans

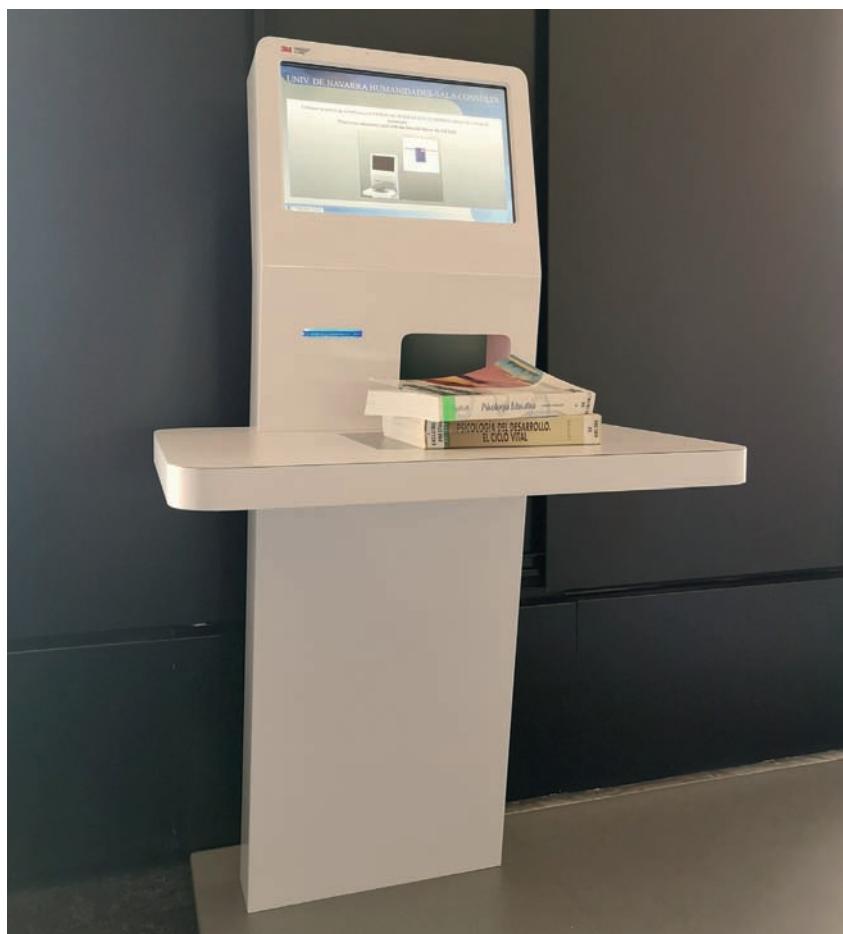
Members of the University have the right to borrow a certain number of books. See the regulations below.

User	Items	Days	Renewals
Undergraduates. (Up to 3rd year)	10 books	10	5
		30 (PLC/ENG)	None
	10 audiovisuals	10	2
Undergraduates. (From 4th year)	20 books	20	5
		10 (basic bibliography)	5
		30 (PLC/ENG)	None
	10 audiovisuals	10	2
Postgraduates Students of Schools of Ecclesiastical Studies	60 books	60	5
Lecturers/ Professors		10 (basic bibliography)	5
Researchers Staff		30 (PLC/ENG)	None
	10 audiovisuals	10	2
Alumni Users with agreements	10 books	10	5
Visitors		30 (PLC/ENG)	None
	10 audiovisuals	10	2

The **on-campus loan service** allows books (except basic bibliography) and scanned journal articles to be sent from one on-campus library to another. The request is made through the Library catalog. This service is available to lecturers/professors, researchers, postgraduates and general staff members.

Members of the university who require documents from other off-campus libraries can use the **Interlibrary Loan service**:

www.unav.edu/en/web/biblioteca/prestamo-interbibliotecario





The research support services are the Bibliometric Unit, Subject librarians and Dadun.

User training

The Library organizes information training sessions on databases, information searches, reference management applications and other resources and services.

As a follow-up to these sessions, users can consult educational material developed by the Library (guides, etc.) on the Library webpage.

Subject librarians offer sessions for individual or group training on demand. These librarians liaise between the different departments and the Library for issues such as acquisition of books and journals, as well as providing bibliographic consultancy and training.

Research support

The Library has a **Bibliometrics Unit** that is responsible for managing **cientificacvn** (the University of Navarra's scientific and academic information system). It also does research analysis, helps to assess research prospects, and advises professors and researchers on accreditation processes and applications for assessment of six-year research periods.

The Bibliometrics Unit also provides training on topics such as **cientificacvn**, bibliometric indicators, quality indices and research career guidance.

The Library is responsible for **Dadun**, an open access institutional repository that collects, preserves and disseminates papers reflecting the academic and scientific activity carried out at the University of Navarra (documents, PhD dissertations, Degree and Master's theses, etc.).

“ The Library provides advice on accreditation processes and applications for assessment of six-year research periods, publication processes and open access. ”



Exhibitions

The Library organizes a number of exhibitions each year in the entrance hallway of the Main Library, in which we show exhibits from our special collections.

There are 38 virtual exhibitions currently available on the Library webpage: www.unav.edu/web/biblioteca/fondo-antiguo/exposiciones-virtuales

Reading for pleasure

In collaboration with *Campus Creativo*, the Library organizes the reading clubs *Entre Líneas* and *Arte9*. It has a collection of leisure reading material in both Spanish and English, every month it displays a thematic selection of novels, and it publishes the blog *Leyendo se entiende la gente* leseg.wordpress.com.

Accessible library

The Library works with the Unit for Assistance to People with Special Needs (UAPD) providing the following special services:

- Access to documents: location and delivery of documents, extended loans, interlibrary loans.
- Training and support: specialized librarians and digitalization.
- Library and specific equipment for people with visual, hearing and motor disabilities. Availability of specific software: Jaws, OpenBook, MICE, CmapTools, Mindono, Zoomtext and Hangouts.

More information and help may be obtained at the counters of the different libraries.





Document copying and printing

Library	Photocopiers Printers*	Scanners**
Architecture	Hall and Studio 6	Library
Science	Library Ground floor	Periodicals Area
Main	Floors ground, -1, 2 and 4	Floors ground and 2

* The cards that are needed to use this equipment can be acquired from the copy centers located on the campus or from vending machines (Science Library and Main Library ground and 2nd floors).

** Some scanners can be booked: <http://bit.ly/BiblioEscaner>

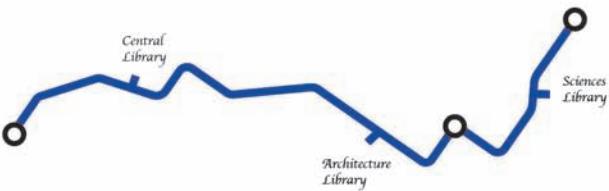
Figures (2018)

Volumes	1,430,686
Books published before 1800	30,493
Incunabula	86
Periodicals	19,754
Subscription E-Journals	69,508
E-books	319,226
Databases available for access	216
Days open during the year	320
Individual study spaces	3,177
Interlibrary loan requests (documents received and sent)	8,730
Volumes loaned	110,567
Investment in acquisitions	3,217,297
Downloaded documents	1,969,117*
Searches on online resources	1,572,852**
Number of documents in Dadun	82,778

The figures shown are the totals including the libraries on the campuses in San Sebastián, Barcelona and Madrid.

*This figure represents "Documents downloaded from electronic resources (by payment or license) during the year."

**This figure represents "Searches or queries in electronic resources (by payment or license) during the year."



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