



## UNIVERSITY OF NAVARRA ALUMNI SCHOLARSHIP PROGRAM

Norms and Regulations – Academic Year 2026-2027

### 1. PRESENTATION

The University of Navarra announces the XXII Edition of the UNIVERSITY OF NAVARRA ALUMNI SCHOLARSHIP Program, corresponding to the 2026-2027 academic year.

The Program is intended for those students who wish to pursue their degree studies at the University of Navarra, who have an excellent academic record and have the personal qualities that allow them to complete their studies, but who would not be able to enroll at the University without this financial aid.

The Program is financed thanks to the generous collaboration of former students of the University of Navarra and other people and institutions aware of the social work that the University of Navarra carries out in the training of people.

The beneficiaries of the Alumni Scholarships acquire the moral commitment to collaborate with this same Program at the time and amount that their economic situation allows, according to their faithful discretion.

### 2. GENERAL ASPECTS

- Access to the Program will be requested from the first year, and it is not possible to apply for this Scholarship in higher years.
- The Alumni Scholarship is intended to cover the necessary expenses, tuition and/or accommodation to study at the University of Navarra, always complementing the financial effort that the family makes.
- Based on the individualized study of each application, which considers other scholarships and aid that the candidate can access, the amount of the Alumni Scholarship is established that will be applied, first, to the cost of the registration, and if there is a remaining amount, also the accommodation.
- The scholarship is **compatible** with discounts for Large Families and Academic Excellence (Honors), as well as with the personalized pricing offered under the Incentive Plan, which determines the student's enrollment cost.
- The Alumni Scholarship is not **compatible** with other scholarships granted by the University or with the Early Payment Discount.
- If the Alumni Scholarship is granted to cover part of the accommodation cost, it is not compatible with the Fixed Amount Linked to Residence from the general scholarship program of the Ministry of Education. If the student is eligible for this amount, the most advantageous option will be



applied.

- The Alumni Scholarship will be renewed annually provided that the requirements established in the corresponding call are met. The scholarship amount for a student's scholarship will remain similar each year, depending on the family's financial circumstances. If the scholarship is lost for an academic year, it will be possible to request its recovery the following year as long as the established requirements are met again.
- Compliance with the required requirements does not guarantee the granting of aid. The funds available are limited, so the allocation will be made in order of term and economic need and is subject to the assessment of the Alumni Scholarship Committee, the availability of funds of the Alumni Scholarship Program and the number of applications received each year.
- The terms governing the Alumni Scholarship granted will be regulated, throughout the 2026–2027 academic year, by the provisions of this call and the current Regulations of the UNIVERSITY OF NAVARRA ALUMNI SCHOLARSHIP PROGRAM (see Annex III).

### 3. REQUIREMENTS

#### *a) Access to the Program in First Year*

- Be studying the last year of Baccalaureate or equivalent at the time of making the application, or have completed the previous year. Therefore, the applicant's year of birth cannot be prior to 2007. Exceptionally, each case in which academic performance has affected this requirement will be considered individually.
- Obtain or expect to achieve a minimum average grade of 8.50 points out of 10 in high school or equivalent studies. The granting of the scholarship will be conditional on compliance with this requirement.
- That the income of the family unit during the year 2024 does not exceed 20,000 euros per capita according to the calculation specified in ANNEX I.
- That the maximum net return on movable capital plus the positive net balance of capital gains in 2024 is less than 3,000 euros.
- Be admitted to a Residence Hall affiliated with the University of Navarra or to apartments associated with it, where the student will live for at least the first two years of your degree. Applicants who will reside in their family home or in other types of accommodation must participate in the training activities detailed in ANNEX IV.
- Demonstrate a clear financial need of the family unit that justifies the request for the scholarship, without whose help you would not be able to study at the University of Navarra.

#### *b) Renewal and Recovery of the scholarship in higher courses*

Access to the Program is requested at the same time as admission to the University. Exceptionally, students



in higher courses may be eligible if a change or extraordinary circumstance in the family's financial situation can be demonstrated, showing the need for this scholarship, without which they would be unable to continue their studies at the University of Navarra.

In this case and for those students who want to renew or recover the Alumni Scholarship, it is necessary to meet the following requirements:

- Successfully pass all courses enrolled in during the 2025–2026 academic year.
- Achieve the minimum grade point average established in Annex II, according to the degree program.
- Complete a training plan during the academic year, based on the activities detailed in Annex IV, agreed upon with the assigned mentor.
- The family's financial situation during 2025 must remain similar to that of the previous year. In the event of significant changes or extraordinary income, documentation proving these changes must be provided.

#### 4. APPLICATION AND DOCUMENTATION

The scholarship application must meet the requirements and must be made in the established manner and within the established deadlines. Applications that do not initially meet the requirements will be automatically denied, and those that are not submitted correctly and on time will not be considered.

##### *a) Access to the Program in the first year*

To request access to the Alumni Scholarship Program, follow these steps:

- Complete an application for admission to the University of Navarra to pursue an official Bachelor's degree, through the [miUNAV portal](#), and request a Cost and Scholarship Study during the process.
- Once the Cost and Scholarship Study has been requested, the applicant will see the provisional result and if they meet the grade and income requirements established in the regulations, the student will have the link to the online Alumni Scholarship application form.
- To submit the Alumni Scholarship application, the candidate must click the APPLY button, complete the specific form, and attach the required documentation within the established deadlines.
- In cases where it is considered necessary, the Financial Aid Office will contact the applicant to hold an interview.

##### *b) Renewal and Recovery of the scholarship in higher courses*

- Students in higher courses who wish to apply for access to the Program and who meet the requirements described in section 3 of these regulations, as well as scholarship recipients who have lost their scholarship for the 2024-2025 academic year, must contact the Financing Office of their Studies to obtain access to the application form.



- Scholarship holders who belong to the Program during the 2024-2025 academic year will receive instructions to renew their scholarship via email from the University of Navarra. If you have not received it during the first week of May, you must contact the Financial Aid Office, through the email [becasalumni@unav.es](mailto:becasalumni@unav.es)

## *c) Required Documentation*

All applicants must provide the required documentation through the Alumni Scholarship application form. The Financial Aid Office reserves the right to request additional documentation necessary for the study of the scholarship.

- Brief cover letter from the applicant, explaining the reasons why they wish to study at the University of Navarra and be part of the Alumni Scholarship Program (mandatory only in the application to **access** to the Program).
- Personal Income Tax for the years 2023 and 2024 of all eligible members of the family unit. Those who have not submitted an Income Tax Return, but have received income for any reason in 2023 and 2024, must justify it through the corresponding certification.
- In applications for renewal or recovery, the financial documentation to be provided is for the years 2024 and 2025.
- Proof of mortgage or rent payment (if applicable).
- Students in higher courses: report of the training plan carried out during the 2025-2026 academic year, worked together with their mentor, and according to the activities detailed in ANNEX IV.
- Other documents:
  - In case of separation or divorce of the parents, also attach the economic regulatory agreement.
  - Documentation on special situations that may arise in the family: large family, unemployment, disabilities, orphanhood, etc.
  - Certification of income not included or exempt from Income Tax and received by any of the eligible members.
  - Official certificates proving income from capital assets (such as current or savings accounts, stocks, bank deposits, investment fund shares, etc.) for family members who do not file an income tax return.

## 5. DEADLINES FOR SUBMISSION AND RESOLUTION OF APPLICATIONS

The deadline ends at 11:59 p.m. peninsular time on the day indicated in each case. Notification of the resolution will be made by email on the dates established for each term.

### *a) Access in first year*

- First deadline: until December 13, 2025, with resolution on January 21, 2026.
- Second deadline: from December 14, 2025, to March 14, 2026, with resolution on April 16, 2026.



- Extraordinary deadline (for degree programs with available places): until May 31, 2026, with a decision **before June 4.**

Applications will not be accepted after May 31, 2026.

## *b) Requests for higher courses (renewal and recovery)*

- Single deadline: from May 1 to May 1, 2026, with resolution before August 1, 2026

## 6. ACCEPTANCE OF THE SCHOLARSHIP

The acceptance of the Alumni Scholarship will be confirmed with the payment by the student of the registration fees within the period established by the Admission Service (or the General Offices in higher courses), in accordance with the instructions and the deadline communicated in the resolution of your scholarship application.

## 7. INSTANCES

Once the resolution of the Alumni Scholarship application has been received, it is possible to submit a request for a review in case of a denial or to request an increase in the awarded amount, provided there are justified reasons. This request, addressed to the Alumni Scholarship Committee, must be submitted within a maximum period of 10 calendar days from the date the resolution is sent, through the Help/Contact menu within the miUNAV portal, including any additional information beyond that provided in the original scholarship application.

## 8. CHANGE OF DEGREE PROGRAM

Only one scholarship application per academic year and degree program is allowed. However, requests to change the degree program will be considered once the scholarship has been granted, with a corresponding review of the awarded amount to adjust it if necessary.

Scholarship recipients who change degrees in higher courses will maintain the scholarship as long as the program requirements are met and the reasons for the change are justified in writing. The Financial Aid Office will analyze the proposal together with the Alumni Scholarship Committee.

## 9. EXTRA-ACADEMIC AID

In order for the Alumni Scholarship recipients to benefit from a complete university education, they apply for financial support for extracurricular activities in academic years beyond the first. This support is intended to enable participation in extracurricular courses or programs organized by the University of Navarra, which will be determined individually with each scholarship recipient. A single aid will be awarded per academic year and student, subject to the availability of program funds.

The Alumni Scholarship holder must send a request through the portal miUNAV (Help/Contact menu), informing about the activity (duration, deadline, cost, location, etc.) and explaining the reasons why they wish to participate



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in it, in addition to the amount. that you need to complete the payment for said activity. The application must be submitted at least one month before the start of the activity, which must always be organized by a university center of the University of Navarra.

For any questions, contact the Study Financing Office

[becasalumni@unav.es](mailto:becasalumni@unav.es) / + 34 948 42 56 14



# Universidad de Navarra

*In 2003, former students of the University of Navarra launched the Alumni Scholarship Program so that students with good human and academic qualities, but without sufficient financial resources, could study at the University of Navarra.*

*Once again, this program becomes a reality thanks to the support of alumni and the financial contributions of companies, institutions, and foundations that share our values of human and academic excellence.*

*Thank you very much for your generosity. Some of the entities that collaborate are:*

FUNDACION  
**IMPACTUN**

campus  
home



FUNDACIÓN  
**bolar**

**BANCO PICHINCHA**



Asociación de Amigos  
de la Universidad de Navarra



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## ANNEX I

Family income per capita is defined as the income received by all countable family members for any reason during the most recent fiscal period requested, divided by the number of such members. Countable members include the applicant's father, mother, legal guardian, siblings, and the applicant themselves. Income earned by the children will be counted at 50%.

The calculation of family income is carried out taking as reference the Personal Income Tax of Spain, and adapting the concepts of international income:

*Taxable base (income received) + Taxable base of savings (profits from monetary capital) - Net amount (tax incurred) + Exempt income (income not included above)*

## ANNEX II

The required grade point average to obtain the Alumni Scholarship each year varies depending on the degree program:

- 7.00 out of 10: Degrees in Architecture, Engineering, Medicine, Pharmacy, double degree in Pharmacy and Nutrition, and all degrees from the Faculty of Sciences.
- 7.50 out of 10: other biomedical degrees (Faculties of Pharmacy and Nutrition and Nursing) and in the double degrees\* of other faculties.
- 8.00 out of 10 in the rest of the degrees.

Being among the top 10% of academic records in their class will also serve as a criterion for obtaining the scholarship

*\*A diploma or specialization is not considered a double degree.*



## ANNEX III - RULES

### 1. Introduction

The University of Navarra Alumni Scholarship Program aims to consolidate an ancient aspiration of Saint Josemaría Escrivá, founder of the University: "that no person should stop studying at the University of Navarra due to lack of financial resources."

Born from this aspiration, the University of Navarra Alumni Scholarship Program was created. It is structured as a personal development plan that is carried out throughout the university years at the University of Navarra, aiming for participating students to achieve academic excellence in the knowledge required for their respective degrees and to develop valuable human attitudes that will open broad horizons in both their personal and professional lives.

### 2. Alumni Scholarship Characteristics:

- The Alumni Scholarship may be applied to tuition fees, accommodation costs, and other extracurricular activities organized by the University, depending on the amount awarded.
- The scholarship amount is calculated individually after a thorough analysis of the family's financial situation, considering the contribution the family can make to enable the student to complete their studies at the University of Navarra.
- Payments for tuition, accommodation, and extracurricular programs will be made by the Office of Study Financing directly to the corresponding entities on behalf of the Alumni Scholar.
- The Alumni Scholarship will be renewed annually, provided the requirements established in the corresponding Regulations are met, and is complementary to scholarships or aid granted by any other public or private organization. However, it is not compatible with the rest of the University's calls, unless otherwise indicated.

### 3. University of Navarra Alumni Scholarship Program Committee.

This is the governing body that evaluates candidates, ensures compliance with requirements, and assesses admission criteria, scholarship awards, reinstatements, and the continued participation of students in the Alumni Scholarship Program. The committee is composed of:

- The Vice- Chancellor for Students
- The Vice- Chancellor for Development
- The General Administrator
- Chief Financial Officer
- The Coordinator of the Financial Aid Office

The Alumni Scholarship Committee is responsible for studying and resolving scholarship applications.



#### 4. Program Monitoring

The Program contemplates individualized monitoring of the student. Like all students at the University of Navarra, Alumni Scholars have an academic advisor with whom they will hold regular meetings in which they will discuss academic issues, university life and other issues that may affect their performance. The advisors will be assigned, as with the rest of the University students, by the Boards of Directors of the corresponding Faculties or Schools.

#### 5. Rights and commitments of the Alumni Scholarship

The *rights* of the student incorporated into the Alumni Scholarship Program are the following:

- Receive guidance from the corresponding Advisor.
- The renewal of the Alumni Scholarship as long as they meet the established requirements and there is availability of financial funds.

The *commitments* of the Alumni Scholar include:

- Comply with the obligations established in these Regulations, as well as the general rules of the University of Navarra and the Residence Hall or University Club where they reside or participate in their activities.
- Follow the instructions of their advisor regarding academic matters and other responsibilities related to their status as a scholarship recipient of this Alumni Scholarship Program.
- Prepare a brief report each academic year, to be attached to the scholarship renewal application, detailing the extracurricular activities in which the student has participated—whether within the training program of the Residence Hall they live in or participate in, or within the activities offered by the University of Navarra—as well as other activities with objective educational content. This activity plan must be developed with the academic mentor at the beginning of the academic year and approved by them.
- Alumni Scholarship recipients assume a moral obligation to contribute back to this Program at a time and in an amount that their financial situation allows, according to their own honest judgment.

#### 6. Permanence in the Program

The renewal of the Alumni Scholarship will take place annually, if the requirements established in the annual call for the Alumni Scholarship Program and the annual budget limitation are met.

Any student who, having completed his or her university studies, has maintained the status of Alumni Scholar for at least one academic year will be considered a Former Alumni Scholar.



## 7. Loss of Alumni Scholarship

The Alumni Scholarship may be lost by unilateral decision of the student, by mutual agreement or by non-compliance with the established requirements.

The University of Navarra Alumni Scholarship Committee, after hearing the interested party, may agree to exclude the Alumni Scholarship Program at any time due to non-compliance with any of the commitments acquired by the student.

The manipulation, concealment or voluntary omission of data relevant to the granting, revocation or quantification of the scholarship, as well as the falsification of documents accrediting qualifications, will be cause for exclusion from the Program. The loss of the scholarship status of the Alumni Scholarship Program implies the loss (non-renewal or sudden termination) of the Alumni Scholarship and in certain cases it could imply the obligation of the beneficiary to fully or partially repay the amount of the scholarship awarded.

## 8. Recovery of the Alumni Scholarship

Students who have lost the Scholarship due to non-compliance with the academic or economic requirement and meet the requirements for renewal of the scholarship established in the corresponding Regulations may recover the Alumni Scholarship.

## 9. Program Financing

The "University of Navarra Alumni Scholarship Program" is *financed* with the contributions of the Alumni of the University of Navarra and the people and institutions that participate in the same spirit.

These contributions may be materialized in different ways:

- Making a one-time donation or committing to make a regular contribution (monthly, quarterly, annually, etc.).
- Contributing funds to the Endowment that the Navarra University Foundation has created to help the University of Navarra.
- Including the University of Navarra in his will. Many of the achievements of the University of Navarra have been possible thanks to legacies from former students and benefactors.

In addition, another source of financing comes from the funds obtained by the Friends of the University Association from the University of Navarra through the campaigns it develops in support of this Alumni Scholarship Program.



## ANNEX IV - ALUMNI SCHOLARSHIP TRAINING PROGRAM

### 1. Introduction

The university experience is acquired through study, classes, teaching activities, but also with everything that surrounds the university. Being an Alumni scholarship recipient is not just about getting a university degree with high grades. It's much more. It means participating in the daily life of the university 100%. That is why we consider it interesting to encourage all Alumni scholarship recipients to take their training and growth outside of classes just as seriously.

### 2. Annual report.

At the time of requesting the renewal of the scholarship, students must prove, after review by their mentor, the completion of a training plan. The report must have a maximum length of two pages. Its objective is to summarize the non-teaching activity that the student has carried out throughout that academic year and that is aimed at making him or her grow as a person, as a professional and as a university student. It will be attached to the renewal application in PDF format.

### 3. Suggested activities.

Below, we show some possible activities promoted within the University of Navarra that we understand help the comprehensive training of the student and allow them to acquire a satisfactory university experience. It is not intended to limit the options, but to suggest those that we consider most appropriate and easiest to carry out. Obviously other actions that objectively promote a comprehensive training that benefits the student, the university community or society as a whole.

#### a. SOCIAL AND VOLUNTEERING ACTIVITIES

- Local volunteering.
- International volunteering.
- Promotion of activities and events with social impact.

#### b. SPORTS ACTIVITIES

- Participation in federated teams or sports.
- Participation in any category of the Rector's Trophy
- Participation in other activities offered by the Sports Service.
- Being part of the Athletic Talent Program.

#### c. CULTURAL ACTIVITIES

- Participation in the Artistic Talent program.
- Participation in theater, dance, music groups, etc.
- Participate in artistic workshops and/or related to the exhibition section of the University of Navarra Museum.
- Participation and attendance in seminars, conferences or conferences with cultural content or personal development and improvement.



d. ACTIVITIES FOCUSED ON PERSONAL DEVELOPMENT, LEADERSHIP AND IMPACT ON THE UNIVERSITY

- Occupy a Student Representative position at the faculty or course level.
- Participation in clubs or student initiatives approved by the University of Navarra.
- Participation in Universidad de Navarra Forum.
- Carry out the Tu&Co program.
  
- Promote activities and initiatives that seek to improve the university through the organization of social, cultural, solidarity or sporting events.
- Participation in extracurricular activities promoted by the Core Curriculum Institute and aimed at undergraduate students.

e. ACTIVITIES FOCUSED ON THE PROFESSIONAL FUTURE

- Participation in activities of the Employment and Internship Service.
- Carrying out extracurricular practices.
- Participate in entrepreneurship and innovation program.



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