

Welcome to your University!

This folder contains:

Documents required for your visa application:

- Letter of admission, proof of a housing place for the 2025-2026 academic year and proof of payment of the first installment of the registration fee.
- Ministry of Education's National Registry of Universities record.
- Ministry of Education's National Registry of Centers record.
- School brochure with the curriculum of the degree program.
- 2025-2026 Academic Calendar

Procedures following the admission to the University of Navarra

- Steps following admission.
- Basic information to complete the enrollment process (summary and payment methods).

Enclosed document: Minister for Foreign Affairs instructions





THE MINISTRY OF EDUCATION'S NATIONAL REGISTRY OF UNIVERSITIES RECORD

Universidad de Navarra

[Contacte](#) [Inicio](#) [Volver](#)

Datos de identificación

Código de la universidad : 031
Acrónimo : UN
Tipo : Privada (concordataria) *
CIF : R3168001J
Código Erasmus : E PAMPLON01
Con ánimo de lucro : No
Administración Educativa Responsable : Estado

Datos de ubicación

Domicilio : Campus universitario
Código postal : 31060
Localidad : Pamplona/Iruña
Municipio : Pamplona/Iruña
Provincia : Navarra
Comunidad Autónoma : Comunidad Foral de Navarra



Datos complementarios

URL : www.unav.es
E-mail : info@unav.es
Teléfono 1 : 948425600

Documento

Tipo Boletín : No publicado o Publicación desconocida
Año publicación : 1952
Tipo disposición : Decreto
Fecha disposición : 17/10/1952
Fecha publicación : 17/10/1952
Fecha entrada en Vigor : 18/10/1952



ACADEMIC YEAR 2025-26

2025-2026

The academic year starts on August 28, 2025 with the Welcome days and ends on August 31, 2026.

- First semester: September 1 to November 28, inclusive.
- First semester examinations: December 1 to December 19, inclusive.
- Second semester: January 8 to April 24, inclusive.
- Second semester examinations: April 27 to May 19, inclusive.
- Re-sit examination period: June 8 to 29, 2026, inclusive.

Medicine and engineering students starts on August 27.

With prior approval from the Office of the Executive Council, these dates may be changed for some degree programs due to their specific circumstances.

HOLIDAYS

- Christmas: December 22, 2025 to January 7, 2026, inclusive.
- Holy Week and Easter: from March 30 to April 11 inclusive.
- Summer: for ordinary classes, the summer holidays start on June 30 and end on August 31, 2026, inclusive.

THE FOLLOWING ARE NOT SUBJECT TO THE ORDINARY PERIOD OF STUDY

Other university activities: master's degree programs, official and non-official internships, research, short-term courses, special courses, development programs, summer school courses, etc.

PUBLIC HOLIDAYS ARE AS FOLLOWS

During the ordinary period of study, the following holidays will be observed:

A) For the whole University: Sundays and the following holidays:

- October 12 | Our Lady of the Pillar
- November 1 | All Saints' Day
- December 6 | Constitution Day
- December 8 | Immaculate Conception
- January 28 | St. Thomas Aquinas
- March 19 | St. Joseph
- May 1 | Labor Day
- June 26 | St. Josemaría Escrivá

B) For Pamplona centers:

- November 29 | St. Saturnin
- December 3 | St. Francis Xavier

C) For San Sebastian centers:

- September 9 | Nstra. Sñra. Aranzazu
- January 20 | St. Sebastian

The actual day the holiday is held is subject to the indications of the competent civil authority.

D) For individual centers:

- School of Medicine: October 18, St. Luke
- School of Sciences: November 15, St. Albertus Magnus
- School of Nursing and ISSA School of Management Assistants: November 17, St. Elizabeth of Hungary
- School of Pharmacy: December 8, Immaculate Conception
- School of Law and School of Canon Law: January 7, St. Raymond of Peñafort
- School of Architecture: January 8 (first Sunday after the Epiphany), Our Lady of Bethlehem in her flight into Egypt
- School of Communication: January 24, St. Francis de Sales
- School of Theology and School of Ecclesiastical Philosophy: January 28, St. Thomas Aquinas
- Institute of Modern Languages: February 14, St. Cyril and St. Methodius
- School of Engineering: March 19, St. Joseph
- School of Economics and Business Administration: April 5, St. Vincent Ferrer
- School of Humanities and Social Sciences: April 26, St. Isidore of Seville
- School of Education and Psychology: August 25, St. Joseph Calasanz; August 28, St. Augustine of Hippo; and August 9, Edith Stein (St. Teresa Benedicta of the Cross)

CANCELLATION OF CLASSES

The order to cancel classes must come from the President of the University of Navarre. If the order affects one or several centers, but not all, it must come from the respective deans and directors and have the President's approval. With prior approval from the Office of the Executive Council, these dates may be changed for some degree programs due to their specific circumstances.

HOLIDAYS OF PATRONS OF THE CENTERS

These may be moved to other dates if agreed by the corresponding board of management



ACADEMIC YEAR 2025-26

SEPTIEMBRE 2025				OCTUBRE 2025				NOVIEMBRE 2025				DICIEMBRE 2025																					
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D						
35				28	29	30	31	40			1	2	3	4	5	44						1	2	49	1	2	3	4	5	6	7		
36	1	2	3	4	5	6	7	41	6	7	8	9	10	11	12	45	3	4	5	6	7	8	9	50	8	9	10	11	12	13	14		
37	8	9	10	11	12	13	14	42	13	14	15	16	17	18	19	46	10	11	12	13	14	15	16	51	15	16	17	18	19	20	21		
38	15	16	17	18	19	20	21	43	20	21	22	23	24	25	26	47	17	18	19	20	21	22	23	52	22	23	24	25	26	27	28		
39	22	23	24	25	26	27	28	44	27	28	29	30	31	48	24	25	26	27	28	29	30	53	29	30	31								
40	29	30																															

ENERO 2026				FEBRERO 2026				MARZO 2026				ABRIL 2026																						
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D							
1				1	2	3	4	5					1	9					1	14			1	2	3	4	5							
2	5	6	7	8	9	10	11	6	2	3	4	5	6	7	8	10	2	3	4	5	6	7	8	15	6	7	8	9	10	11	12			
3	12	13	14	15	16	17	18	7	9	10	11	12	13	14	15	11	9	10	11	12	13	14	15	16	13	14	15	16	17	18	19			
4	19	20	21	22	23	24	25	8	16	17	18	19	20	21	22	12	16	17	18	19	20	21	22	17	20	21	22	23	24	25	26			
5	26	27	28	29	30	31	9	23	24	25	26	27	28	13	23	24	25	26	27	28	29	18	27	28	29	30								
														14	30	31																		

MAYO 2026				JUNIO 2026				JULIO 2026				AGOSTO 2026																				
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D					
18				1	2	3	23	1	2	3	4	5	6	7	27					1	2	3	4	5	31					1	2	
19	4	5	6	7	8	9	10	24	8	9	10	11	12	13	14	28	6	7	8	9	10	11	12	32	3	4	5	6	7	8	9	
20	11	12	13	14	15	16	17	25	15	16	17	18	19	20	21	29	13	14	15	16	17	18	19	33	10	11	12	13	14	15	16	
21	18	19	20	21	22	23	24	26	22	23	24	25	26	27	28	30	20	21	22	23	24	25	26	34	17	18	19	20	21	22	23	
22	25	26	27	28	29	30	31	27	29	30	31	27	28	29	30	31	35	24	25	26	27	28	29	30	36	31						

■ Clases
■ Exámenes
■ Festivo
■ Vacaciones Navidad y Semana Santa

28/8/2025 Jornada de bienvenida general para los nuevos estudiantes de Grado y de intercambio



ACADEMIC YEAR 2025-2026

Calendario Académico de Grado. Campus de San Sebastián
Curso 2025-2026



Universidad de Navarra

SEPTIEMBRE 2025							OCTUBRE 2025							NOVIEMBRE 2025							DICIEMBRE 2025													
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D							
35			27	28	29	30	31	40			1	2	3	4	5	44						1	2	49	1	2	3	4	5	6	7			
36	1	2	3	4	5	6	7	41	6	7	8	9	10	11	12	45	3	4	5	6	7	8	9	50	8	9	10	11	12	13	14			
37	8	9	10	11	12	13	14	42	13	14	15	16	17	18	19	46	10	11	12	13	14	15	16	51	15	16	17	18	19	20	21			
38	15	16	17	18	19	20	21	43	20	21	22	23	24	25	26	47	17	18	19	20	21	22	23	52	22	23	24	25	26	27	28			
39	22	23	24	25	26	27	28	44	27	28	29	30	31	48	24	25	26	27	28	29	30	53	29	30	31									
40	29	30																																
ENERO 2026							FEBRERO 2026							MARZO 2026							ABRIL 2026													
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D							
1				1	2	3	4	5					1	9					1	14			1	2	3	4	5							
2	5	6	7	8	9	10	11	6	2	3	4	5	6	7	8	10	2	3	4	5	6	7	8	15	6	7	8	9	10	11	12			
3	12	13	14	15	16	17	18	7	9	10	11	12	13	14	15	11	9	10	11	12	13	14	15	16	13	14	15	16	17	18	19			
4	19	20	21	22	23	24	25	8	16	17	18	19	20	21	22	12	16	17	18	19	20	21	22	17	20	21	22	23	24	25	26			
5	26	27	28	29	30	31	9	23	24	25	26	27	28	13	23	24	25	26	27	28	29	18	27	28	29	30								
														14	30	31																		
MAYO 2026							JUNIO 2026							JULIO 2026							AGOSTO 2026													
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D							
18				1	2	3	23	1	2	3	4	5	6	7	27			1	2	3	4	5	31					1	2					
19	4	5	6	7	8	9	10	24	8	9	10	11	12	13	14	28	6	7	8	9	10	11	12	32	3	4	5	6	7	8	9			
20	11	12	13	14	15	16	17	25	15	16	17	18	19	20	21	29	13	14	15	16	17	18	19	33	10	11	12	13	14	15	16			
21	18	19	20	21	22	23	24	26	22	23	24	25	26	27	28	30	20	21	22	23	24	25	26	34	17	18	19	20	21	22	23			
22	25	26	27	28	29	30	31	27	29	30	31	27	28	29	30	31	35	24	25	26	27	28	29	30	36	31								

1 Festivo	6 de febrero Día de la Promoción 3º
2 Clases	20 de marzo Día del Patrón
3 Vacaciones Navidad y Semana Santa	de febrero Foro de Empleo
4 Exámenes	
5 Jornada de Bienvenida y Curso cero	30 de mayo Graduación en el Kursaal



Universidad
de Navarra



STEPS FOLLOWING ADMISSION

ONCE YOU HAVE BEEN ADMITTED TO THE UNIVERSITY OF NAVARRA, SEVERAL ASPECTS SHOULD BE TAKEN INTO ACCOUNT.

WE RECOMMEND THAT YOU ENDEAVOR TO COMPLETE THESE STEPS ON TIME



1# STUDENT VISA

If you are not an EU passport holder, you will need to obtain a visa for your time in Spain. In order to do so, please contact the Spanish Embassy in your country. The general requirements are as follows:

- Form
- Three photographs
- Passport
- Letter of admission from the University of Navarra
- Medical insurance
- Proof of means to cover living and housing expenses for the period applied for
- Health certificate
- Criminal record data

If you are a minor, you must contact the consulate of your country, as the procedure is different. (It is very important to submit all documents at once and keep a copy of everything delivered to the consulate).



3# HOUSING

It is important that you know where you will live during your time at the University. To find out about all options, go to www.unav.edu/alojamiento, and if you need help or further information, please contact the Housing Department of the Admissions Office by emailing alojamiento@unav.es.



5# ESTIMATED COST OF LIVING FOR STUDENTS

Pamplona and San Sebastián

Below are details of the approximate cost of housing, living and other expenses for one academic year.

Housing and living expenses is around €1.000/month
Study materials: €500

Travel: if the average price of an international flight for foreign students is taken into account, the cost would be €1.200 (return trip).

TOTAL EXPENSES: €11.700, not including registration fees.



2# MEDICAL INSURANCE

In order to apply for a visa, you must take out medical insurance with special terms and conditions. The University of Navarra's Admissions Office proposes this option:

- ACUNSA (Clínica Universidad de Navarra Care):
<https://estudiantesinternacionales.acunsa.es/>

You must read the coverage of this policy thoroughly to ensure that you will be covered in the event of developing an illness.



4# ONCE YOU ARE IN SPAIN

When you arrive in Pamplona, you must go to the **International Relations Office** (ground floor of the Central Building) to ask for assistance with your immigration affairs:

- If you have a **90-day visa**

You must apply for a **TIE (Tarjeta de Identidad de Extranjero)**.

- If you have a **European passport**

You must apply for the **Certificado de Registro de Miembro de la UE**.

- If you have a **Spanish passport**

You should apply for a **DNI (Documento Nacional de Identidad)**.

It is important to complete this process as soon as possible, and within the first month of your stay in Spain. The International Relations Office will guide you through the whole procedure.

For more information, you can go to the [website](#) or write an email to visa@unav.es



It is important to visit the website of the Spanish Ministry of Foreign Affairs and Cooperation. You can find the consulate in your country on the following website:
www.exteriores.gob.es/consulados

INFORMATION CONCERNING ADMISSION TO THE UNIVERSITY

In order to enroll at the University of Navarra or any other Spanish university, one of the following documents, depending on each situation*, must be presented when you formalize the enrollment:



OFFICIAL RECOGNITION

Students from foreign education systems with qualifications that are not equivalent to the Spanish high school diploma **must carry out this procedure.**



UNEDasiss CREDENTIAL

Students from education systems in the European Union or countries with an agreement, in addition to students who have obtained the IB Diploma. To request this document, **go to this procedure.**



TRANSFER OF STUDY CREDITS

Students with university degrees for which a minimum of 30 ECTS credits have been transferred to the degree they intend to undertake.

If you require further information, please contact us by emailing admission@unav.es

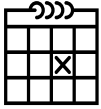


Universidad
de Navarra



BASIC INFORMATION FOR FORMALIZING ENROLLMENT FOR THE 2025-2026 ACADEMIC YEAR

**(INTERNATIONAL STUDENTS FIRST,
YEAR OF OFFICIAL DEGREE PROGRAMS)**



PERIOD AND METHOD OF ENROLLMENT

From April 9 to May 31 applications for enrollment must be carried out via the myUNAV Portal (miportal.unav.edu) within this period. You must upload all required documentation to this portal.

Before you must complete your enrollment application. If this is not possible because you are missing a document, the deadline to submit them will be extended until



DOCUMENTATION REQUIRED

Students admitted by means of the University Access Credential (CAU):

You must upload the following documentation via the myUNAV Portal (miportal.unav.edu):

- Photocopy of your passport.
- University Access Credential issued by UNED (the UNED will send you an email when the Credential is admitted, then you must inform us by email to international@unav.es and we will download it).
- One passport-size photo.

- Information on the [UNEDasiss Credential](#) (Baccalaureate studies UE)

Students from education foreign systems:

You must upload the following documentation via the myUNAV Portal (miportal.unav.edu):

- Photocopy of your passport.
- Photocopy of your conditional enrollment slip (which you will receive when you request the transfer of credits for your high school diploma at the Spanish Embassy in your country of origin or at the Ministry of Education in Madrid).
- One passport-size photo.

- [Homologation of the degree from high school](#) program (Students who have studied outside the EU).



RELEVANT INFORMATION

E-mail address:

- admission@unav.es

Teléfono:

- (+ 34) 948 425 614

- More information on [enrollment](#) and registration fees.

www.unav.edu/matricula



PAYMENT METHODS (INTERNATIONAL STUDENTS)

As of January it will be possible to make additional payments of your enrollment at miUNAV, once you have made the first payment in advance. From April 9 you should complete your enrollment process by choosing one of these payment methods:

SINGLE PAYMENT

Students using this payment method must pay the corresponding registration fees upon formalization of enrollment by means of:

- Credit card.
- A bank transfer made in advance to any of the following accounts (the transaction slip must be uploaded to the myUNAV Portal):

La Caixa /Caixabank

IBAN ES80 2100 2173 860200492749
SWIFT_BIC: CAIXESBBXXX

Santander

IBAN ES40 0049 1821 092210657574
SWIFT_BIC: BSCHEM33XXX

Provide the following information in the Details field:
TRM fixed code / official ID number
or passport / applicant's name and
surname:

DEFERRED PAYMENT

When formalizing enrollment (as of May 31), students must pay at least 25% (this may include the first registration installment, if it has been paid previously). The rest will be paid via three credit card payments on October 10 2025 November 10 2025 and February 10, 2026

The enrollment program requires that the **payment method** for the **total** registration fee be specified

If you have received a scholarship that will be paid out later, you must indicate the amount of the scholarship and the body that awarded it in the Notes section when formalizing enrollment. The registration fee not covered by the scholarship must be paid via the payment method indicated.



If you have any queries relating to formalization of enrollment, please contact the Admissions Office
(+34) 948 425614
admission@unav.es
Postal address:
University of Navarra.
Admissions Office
31009 Pamplona Navarre (Spain)



Universidad
de Navarra



**ENCLOSED DOCUMENT:
MINISTER FOR FOREIGN AFFAIRS
INSTRUCTIONS**

(STUDENT VISA PROCESSING)

APPLYING FOR A STUDENT VISA

Applications must be presented in person, using the official form, at the Spanish diplomatic mission or consular office in the place of residence of the foreign student.

The application must be accompanied by documents that certify:

a) that the foreign student holds a **current passport** or travel document, recognized as valid in Spain, with a minimum validity equal to the term of the stay.

b) that any **underage** foreign students not accompanied by their parents or guardians have their permission to travel to Spain for the purposes of the activity in question, with information about the center, organization, entity and body responsible for the activity and the expected term of the stay.

c) that the foreign student has been accepted to undertake a program on a full-time basis at an **authorized educational institution in Spain**, with a view to obtaining a degree or certificate.

d) that the foreign student **has the financial means necessary** to cover the costs of the stay and of returning to his or her country and, if applicable, those of his or her family members, in accordance with the following amounts:

- For the student's own living expenses, an amount that represents 100% of the monthly IPREM amount, unless proof has been duly provided that the housing fees for the term of the stay have been paid in advance.¹

- For the living expenses of family members who are dependents of the student during his or her stay in Spain: an amount that represents 75% of the monthly IPREM amount, for the first family member, and 50% of the IPREM amount for each remaining member of the family unit in Spain, unless proof has been duly provided that the housing fees for the term of the stay have been paid in advance.

¹The 2025 IPREM amount was set at **€600 a month** in accordance with General State Budget Law 31 of December 23, 2022.

In order to guarantee this support, the amounts used or to be used to cover the cost of studies will not be taken into account.

- e) that the **fee** for the procedure has been paid.
- f) that the student has **public or private health insurance** arranged with an insurance company authorized to operate in Spain.
- g) **When the length of the stay exceeds six months, the following is also required:**
 - A medical certificate certifying that the student does not suffer from any of the illnesses that may have serious public health consequences according to the provisions of the 2005 International Health Regulations.
 - A criminal record certificate that states that the student does not have a criminal record in the countries where he or she has resided during the last five years for offenses under the Spanish legal system.

Important Note: If the program duration does not exceed six months, the visa will be sufficient for the stay.

If the length of the stay exceeds six months, the foreign student must apply for the corresponding foreign resident identification card within a month of his or her effective entry into Spain.



FREQUENTLY ASKED QUESTIONS ABOUT IMMIGRATION

IMPORTANT: The first thing to do the moment you arrive in Pamplona is to visit the International Relations Office in the Central Building of the University of Navarra. If you are going to study in San Sebastián, write to visa@unav.es stating that you are a student from Tecnun

1. How far in advance should I submit the visa application with all its documentation to the Spanish Consulate?

You must present at least 2 months before the start dates of the school year, so it is very important to start looking for an appointment and preparing the documentation as soon as possible, taking into account that there are documents that may need to be requested from the corresponding agency in advance depending on the country.

2. How far in advance of the start date of my visa can I travel to Spain?

None. You must enter the European Union within the validity period indicated on your visa. Even if students can enter the European Union as tourists before their study visa starts, the Immigration Office will not issue them a Foreign Identity Card (TIE) if their passport shows they entered the European Union before the study visa becomes valid.

3. There are no appointments available in the Spanish Consulate in my country/ the appointment that has been given to me is too late and I won't have time to get the visa before I travel. Can I get a visa in Spain?

Yes, it is possible to do so, but this option should only be used if it is truly impossible to obtain a visa in time from the consulate.

However, several factors need to be considered:

- The student must be from a country that has a visa waiver agreement with Spain, or must enter with a tourist visa.
- You must contact our office immediately (visa@unav.es for Pamplona and San Sebastián, and visamadrid@unav.es for the Madrid campus), and we will inform you of the deadlines for submitting your documents.
- In any case, documents must be submitted 2 months before your legal stay in the Schengen area ends. This means that if you can stay in the Schengen area for 90 days as a tourist, the Immigration Office will not accept documents submitted after the 30th day of your stay.
- You must obtain your criminal record certificate before coming to Spain, have it **apostilled**, and obtain an official translation if it is not issued in Spanish.



- We advise not to leave Spain while your residence card (TIE) is being processed. This may be a problem because processing times are long (3 to 4 months), so there's a high risk of not receiving your TIE before the Christmas holidays.

It is important to keep in mind that the authorization can still be denied even if the student is already in Spain, which could seriously disrupt their plans.

4. I applied for a visa to study at another Spanish university, but I have now decided to attend the University of Navarra.

In this case, it is best to email visa@unav.es as soon as possible. You will need to change your study authorization to avoid any problems in the future.

5. I already have health insurance: is it valid for applying for a student visa? Or do I need to get a new one?

Please check this [webpage](#) for requirements and see if your insurance will be accepted by the Consulate.

6. Can I work in Spain with a student permit?

For the past couple of years, students have been able to work with their student permits without needing any additional procedure. At present, they can work up to 30 hours per week.

7. I have another type of residence permit. Can I study in Spain with that permit?

Although in many cases this is possible, we recommend checking the conditions of your specific permit to be sure.

8. For how long are student visas issued?

The student visa is obtained for 90 days, and upon arrival in Spain, the student must apply for the Foreigner's Identity Card (TIE).

Most students who applied for their TIE in 2024–2025 received authorization for the entire duration of their studies. This is due to a reform of the immigration regulation, which allows Immigration Offices to grant authorizations for the full duration of studies, up to a maximum of 5 years (Medicine students and some dual-degree students will still need to renew their TIE at least once).

Students in the International Foundation Program who are staying for one year, we recommend that if they continue their undergraduate studies at the university, they apply for a new visa in the summer.

Important: At the fingerprint appointment at the Immigration Office in Spain, make sure to ask and verify that the TIE's expiration date matches the end of your study period and is not limited to one year.



9. Can I open a bank account in Spain?

Once you have obtained your TIE, you can open a bank account at any bank in Spain. However, before obtaining the TIE, banks are usually more cautious.

The University has an agreement with Banco Santander, and students coming to Spain on a student visa can open a bank account before obtaining their TIE. This applies to most students' countries of origin.

The online bank [Money Jar](#) also offers this option and provides students with a discount when opening an account. For more information, email visa@unav.es.