

**Bienvenidos...**  
**Welcome...**

Pamplona 30th of August 2011

School of  
Economics and  
Business  
Administration



Phd Dr Reyes Calderón

*Dean of the School of Economics and Business Administration*



D. Jose Luis De Cea

*Director of Development  
and External Relations*



D. Francesc Pujol

*Associate Dean of International  
Relations*

School of  
Economics and  
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Administration

## International Office



Amaia Urtasun: *Secretary of  
the International Office*  
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Office hours: Mo-Fr 10-13h 16-17h

Location: 1st Floor Edif. Bibliotecas Entrada Este

- UNIVERSITY OF NAVARRA
- SCHOOL OF ECONOMICS
  - ✓ Academic Formation and Information
  - ✓ Other useful information:
    - ✓ University experience
    - ✓ Graduate studies
    - ✓ Employment opportunities
    - ✓ Philosophy of the exchange

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[www.unav.es/servicio/horizonte-2015/index.php?idvideo=horizonte-2015.flv](http://www.unav.es/servicio/horizonte-2015/index.php?idvideo=horizonte-2015.flv)

- Founded in 1952 by St Jose M<sup>a</sup> Escrivá de Balaguer
- Undertaking of Opus Dei
- 4 Campus
- CIMA: Centre for Applied Medical Research
- University Hospital
- Around 13.000 students
- 15% International students
- Alumni



School of  
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<http://www.unav.es/facultad/econom/>

<http://www.unav.es/facultad/econom/videos>

- Founded in 1987
- IESE: One of the world's leading Business School
- 3.000 graduates
- 1.000 undergraduates
- International educational outlook:
  - ✓ 1st International Case Competition in Spain
  - ✓ 78 Exchange Agreements: Europa, Asia, América and Oceania
  - ✓ 105 Incoming students 2010-11
  - ✓ 157 Outgoing students 2010-11



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# Academic Formation: Undergraduate

*Grado vs Licenciatura*

Business Administration

Economics

Business Administration + Law

Economics + Law



8 programmes



## Academic Information

- Academic Calendar 2011-12:

Fall Semester: September 1st-December 22nd 2011

Exam Dates: December 5th-22nd 2011

Spring Semester: January 9th-May 22nd 2012

Exam Dates: May 4th-22nd 2012

Retake exams: June 15th-30th 2012

Vacations:

Christmas: December 23rd 2011-January 8th 2012

Easter: April 4th-15th 2012

- Gestión Académica: <http://www.unav.es/servicio/oogg/gestion-academica>

- General Academic Information
- Bureaucratic stuff
- Personal website: transcripts of records,...

# Academic Information: Registration procedure

1. Check your preliminary Learning Agreement with the updated information:

➤ Courses at the School of Economics and Business Administration:

- ✓ taught in English

<http://www.unav.es/facultad/econom/on-line-leaflet>

- ✓ taught in Spanish

1st-3rd year courses:

<http://www.unav.es/facultad/econom/ade>

<http://www.unav.es/facultad/econom/economia1>

<http://www.unav.es/facultad/econom/optativas-ade>

<http://www.unav.es/facultad/econom/opativas-economia>

4rd year courses:

<http://www.unav.es/facultad/econom/lade-asignaturas>

<http://www.unav.es/facultad/econom/lade-optativas>

<http://www.unav.es/facultad/econom/economia-asignaturas>

<http://www.unav.es/facultad/econom/economia-optativas>

➤ Timetable:

<http://www.unav.es/facultad/econom/horarios>



## Academic Information: Registration procedure

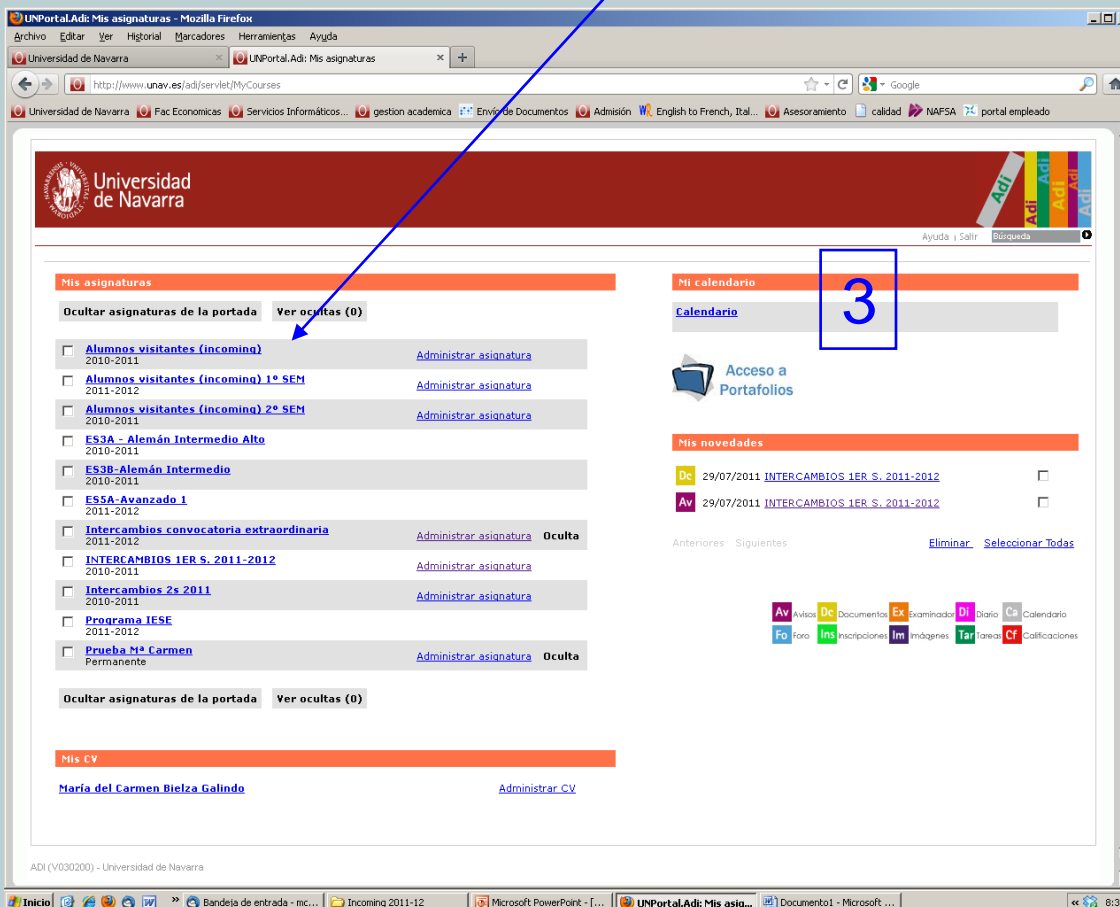
- ILCE Courses: <http://www.unav.es/ilce>
  - On-line level test
  - Special registration procedure
  - Special fees
  
- 2. Personal advice at the International Relations Office of the School of Economics and Business Administration (see list of appointments)
- 3. Fill in the registration form
- 4. 2 weeks to hand the registration form in at the International Relations Office
- 5. 2 weeks for minor changes



# Academic Information

- ADI: Personal website for courses information (program, evaluation system, material,...).

"Alumnos visitantes Incoming 1er sem"



The screenshot shows the UNPortal.Adi website in a Mozilla Firefox browser. The page title is 'UNPortal.Adi: Mis asignaturas'. The URL is 'http://www.unav.es/adi/servlet/MyCourses'. The page content includes:

- Mis asignaturas:** A list of courses with checkboxes and 'Administrar asignatura' links. The first course is 'Alumnos visitantes (incomina) 2010-2011'. A blue arrow points to this entry.
- Mi calendario:** A section with a 'Calendario' link and a blue box containing the number '3'.
- Mis novedades:** A section with two entries: 'Dc 29/07/2011 INTERCAMBIOS 1ER S. 2011-2012' and 'Av 29/07/2011 INTERCAMBIOS 1ER S. 2011-2012'.
- Mis CV:** A section with a link to 'María del Carmen Bielza Galindo'.

The browser's taskbar at the bottom shows several open applications, including 'Microsoft PowerPoint' and 'UNPortal.Adi: Mis asign...'.

## Other useful information: University experience

Develop professional abilities and student's initiative

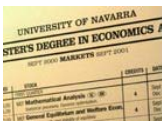
- Finance Club: Stock game <http://www.unav.es/centro/finanzas>
- Marketing Club
- Case Competition Club
- University Students in Social Help, UAS <http://www.unav.es/uas/>
- Sports: <http://www.unav.es/servicio/deportes/>
- Cultural activities: <http://www.unav.es/servicio/actividades/>



## Other useful information: Graduate studies

Master programs: <http://www.unav.es/facultad/econom/master-programs>

- Master's Degree in Economics and Finance
- Master in Banking and Financial Regulation
- Master's Degree in Personnel Management in Organizations
- Phd in Economics <http://www.unav.es/doctorado/economics/>
- Phd in Management



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## Other useful information: Employment Opportunities

<http://www.unav.es/facultad/econom/salidas-profesionales1>



## Other useful information: Philosophy of the exchange

- ✓ Academic Advising
- ✓ Classes
- ✓ Attendance
- ✓ Examination
- ✓ *Instancias*

<http://www.unav.es/servicio/oogg/gestion-academica>

- ✓ Dress Code

# Thank you!

## Any question???

<http://www.unav.es/facultad/econom/international-relations>