



Publishing Policy of the Project YOURLIFE

(A study about what young people think and feel about relationships, love and sexuality)

1. Basic Principles

The *basic principle* is to stimulate the scientific productivity related to Project YOURLIFE. The Scientific Committee must verify that all manuscripts have the adequate scientific quality before sending them to a scientific journal for their publication.

The name of Project "YOURLIFE" as well as the data base information can only be used in the manuscripts that are clearly approved by the Scientific Committee.

2. Data Base

The Principal Investigator of the project (Jokin de Irala) is responsible for the data base of Project YOURLIFE. This "central" data base includes all the information from Project YOURLIFE; it is administered, organized and checked by a maximum of three researchers assigned by the Director of the project for data management.

Researchers will be able to suggest possible publications according to the following guidelines. Priority will be given to those who have done congress presentations and have led previous publications in high index scientific journals in which specific hypotheses are contrasted. Even if statistical analysis from different studies could be done by one or more researchers, the Director of the project will ensure the Internal Quality Control of the results. The Scientific Committee will keep record of the syntax used in each case.

3. Publications, Congress Presentations and Thesis Proposals

3.1 Manuscripts proposals

Any researcher who is related to Project YOURLIFE can suggest publishing results from the study individually or with other participating researchers as long as they do not interfere with publications that are already programed and as long as the researcher has demonstrated experience and competence in this type of studies. Proposals will be preferably completed in English and will be sent by email to lovalle@unav.es and should include the following:

Main Author of the proposal

Previous publications from this person

Email of the Main Author

Telephone number of the Main Author

First and last names of researchers who will be co-authors

Title of the article

Objectives of the article



Material and methods

Variables needed from the data base

Description of tables and/or figures that are intended to be used

Proposal of scientific journals

Dateline to present preliminary results or tables

Dateline to send the article to a scientific journal

In order to make a proposal, a specific form will be available at the following web address:

<http://www.unav.edu/web/instituto-cultura-y-sociedad/educacion-afectividad-sexualidad/publicaciones/publica-con-nosotros>

The Scientific Committee will analyze the proposal and will try to reply within **one month**.

If a proposal is made during the summer (from July 1st to August 31st), then replies would be received within **two months**.

Once the proposal is approved, the main author should present the tables to the Scientific Committee during the proposed dateline, unless the Scientific Committee has requested modification. If the preliminary results (or at least the tables) are delayed more than **3 months** from the set dateline (number 12 on the list above) you will be able to request an extension of **3 more months** from the Director of the project as long as you justify the delay, indicating the phase in which the manuscript is found at that moment, and a set dateline.

The Scientific Committee will make sure that there is no interference with any possible publications already attributed to other researchers in accordance with the original form.

3.2 Manuscripts to be sent

Once the preliminary results or the tables are presented and approved by all the co-authors, **six more months** will be available for writing and submitting the manuscript to the scientific journal that has been chosen. If this dateline is delayed, the Scientific Committee will give one or more additional extensions of 3 months. The authorization to complete the manuscript will be taken away if these delays continue. The title of the project ("YOURLIFE") can only be used in the manuscripts that are specifically approved by the Scientific Committee.

3.3 Authorship of publications

Five to six co-authors can collaborate on each article. Exceptional cases will allow seven co-authors for a manuscript.

To be co-author, it is essential to always follow the established international requirements (see www.icmje.org/), that include carrying out a critical reading of the text and tables. Each co-author must make an effort to understand the type of design and analysis that has been done and the strengths and weaknesses of the manuscript. Each co-author should also find ways to make intellectual and valuable contributions that can substantially improve the manuscript if possible.



The senior author (last author) will usually be the member of the team with the best resume, number of publications (according to the H Factor). If for some reason there is an exception, the researcher with the best curriculum will at least be the corresponding author.

The Scientific Committee will be able to modify the order and the number of co-authors by trying share the work in a fair manner among the diverse researchers and according to the criteria internationally established (www.icmje.org).

4. Costs of publications

If the scientific journal requires paying for the publication's expenses, the Scientific Committee should determine the way in which said fees should be paid.

5. Acknowledgement

The acknowledgements written in Project YOURLIFE's publications should contain all the institutions that have contributed to financing it (please check with the Scientific Committee).

APPENDIX: SCIENTIFIC COMMITTEE

Scientific Coordinator and Director:	Jokin de Irala
Assistant 1:	Alfonso Osorio
Assistant 2:	Cristina López del Burgo
Secretary:	Leyre Ovalle